

**REGULAR SCHOOL BOARD MEETING  
CENTRAL BUCKS SCHOOL DISTRICT**

**May 14, 2013**

The Central Bucks Board of School Directors held its meeting on Tuesday, May 14, 2013 in the Board Room of the Educational Services Center with President Stephen Corr presiding. The meeting was called to order by President Corr at 7:30 p.m., followed by the Pledge of Allegiance via video by Mrs. Crotzer's 2<sup>nd</sup> grade Barclay class. Dr. Green thanked Dr. Joseph Ohrt and the CB West Chamber Choir for performing before the Board meeting.

President Corr announced that the Board met twice in Executive Session since the last Board meeting to discuss personnel matters.

**BOARD MEMBERS PRESENT**

Stephen Corr, President; Paul Faulkner, Vice President; James Duffy, John Gamble, Joseph Jagelka, Geryl McMullin, Tyler Tomlinson, Kelly Unger

**BOARD MEMBERS ABSENT**

Jerel Wohl

**ADMINISTRATORS PRESENT**

Dr. Rodney Green, Dr. David Weitzel, Dr. Nancy Silvious, David Matyas, Dale Scafuro, Edward Sherretta

**ALSO PRESENT**

Jeffrey Garton, Solicitor; Sharon Reiner, School Board Secretary

**SPECIAL RECOGNITION**

Donna Radice, Certified School Nurse at Holicong Middle School, was recognized for being named PA School Nurse of the Year.

Four students were recognized for winning an Aramark sponsored Nutrition poster contest for National Nutrition Month in March. The students were:

K-3	Madison Gordon – Warwick Elementary
4-6	Sarah Hicks – Doyle Elementary
Middle	Steven Song – Tohickon
High	Grace Lenart – CB South

**ACADEMIC SPOTLIGHT**

Jane Curtis and Jean Marie Perry presented highlights of the CB Hearing Support Services Program. This program provides support to our students with hearing impairments primarily in the area of language arts, communication, accessing public and private accommodations and the use of assistive technologies designed for individuals with deafness or hearing impairment.

**PUBLIC COMMENT**

Chris Asplen commented on the talented CB West Chamber Choir and thanked the Board for their support of the program and the students.

#### **SUPERINTENDENT'S REPORT**

The Pennsylvania Department of Education accepted the Central Bucks School District Comprehensive Plan which covers the period of July 1, 2013 to June 30, 2016. The new CBSD website debuted this past week. CB has been selected as one of the top 4 districts in the state for providing exemplary transition services to students with special needs. Central Bucks-South High School and Doyle Elementary School have achieved the 2013 Bronze National Recognition Award for The Healthy Schools Program. This National Recognition Award is presented to schools that meet the best practice criteria in the Alliance Framework toward building a healthier school environment. Congrats to our staff and schools!

#### **COMMITTEE REPORTS**

Communications, Curriculum, and Human Resources Committee minutes were discussed briefly and are in Attachment A for informational purposes.

#### **APPROVAL OF MINUTES**

Motion by John Gamble, supported by Joseph Jagelka, to approve the minutes of the April 23, 2013 School Board meeting.

Motion Approved 8-0.

#### **CONSTRUCTION CONTRACTS**

Motion by John Gamble, supported by Kelly Unger, to award a contract to S & H Landscaping to replace the parking lot, entrance drives, and student drop off loops at Pine Run Elementary School in the amount of \$828,185.

Motion Approved 8-0.

#### **SCHOOL BOARD POLICIES FOR FIRST READING**

Motion by John Gamble, seconded by Joseph Jagelka to table School Board Policy 217 – Graduation Requirements, School Board Policy 217.3 – Awarding of Credit – Other Educational Experience, School Board Policy 302 – Employment of Superintendent/Assistant Superintendent, and School Board Policy 312 – Performance Assessment of Superintendent/Assistant Superintendent so that the proposed policies can be posted on the CBSD website for public review.

Motion Approved 8-0.

#### **SCHOOL BOARD POLICIES FOR APPROVAL**

Motion by John Gamble, supported by Kelly Unger, to bring School Board Policy 210 – Use of Medications and School Board Policy - Electronic Signatures off the table.

Motion Approved 8-0.

Motion by John Gamble, supported by Kelly Unger, to approve School Board Policy 210 – Use of Medications and School Board Policy – Electronic Signatures.

Motion Approved 8-0.

## **PERSONNEL ITEMS**

Motion by Geryl McMullin, supported by James Duffy, to approve resignations, retirements, unpaid leaves of absence; appointment of administrative and support staff, Temporary Professional Employee, long-term per diem substitute teachers, classification changes, community school staff, and EDR changes as presented.

### **RESIGNATIONS**

Name: Eileen Mirsch  
Position: Personal Care Assistant – Bridge Valley Elementary School  
Effective: May 14, 2013

Name: Donna Muszynski  
Position: Duty Assistant – Bridge Valley Elementary School  
Effective: May 17, 2013

### **RETIREMENTS**

Name: Gerald Armani  
Position: A-Mech/HVAC Mechanic – Facilities Department  
Effective: June 30, 2013

Name: Kay Benkert  
Position: Special Education Assistant – Holicong Middle School  
Effective: June 19, 2013

Name: Christine Biscardi  
Position: Special Education Assistant – Groveland Elementary School  
Effective: June 19, 2013

Name: Nancy Diveley  
Position: Basic Skills Assistant – Mill Creek Elementary School  
Effective: June 4, 2013

Name: Sherry Dulsky  
Position: Mathematics teacher – Unami Middle School  
Effective: December 18, 2013

Name: William Dunn  
Position: School Bus Driver – Transportation  
Effective: June 19, 2013

Name: Marta Kolman  
Position: Science teacher – Tohickon Middle School  
Effective: June 30, 2013

Name: Delcia Loughery  
Position: Basic Skills Assistant – Mill Creek Elementary School  
Effective: June 4, 2013

Name: Joan Poole  
Position: Before/After School Care – Community School  
Effective: June 19, 2013

#### UNPAID LEAVES OF ABSENCE

Jamie Bainbridge Mathematics teacher – Central Bucks High School – South  
June 12, 2013 – January 24, 2014

Christine Cochran Health/PE teacher – Central Bucks High School – East  
June 6, 2013 – August 25, 2013

Christie Corcoran Elementary teacher – Kutz Elementary School  
August 26, 2013 – January 24, 2014

Sinead Doherty Elementary teacher – Buckingham Elementary School  
August 26, 2013 – November 20, 2013

Kelley Dougherty Elementary teacher – Warwick Elementary School  
September 3, 2013 – January 24, 2014

Monica Kelly Elementary teacher – Bridge Valley Elementary School  
August 26, 2013 – October 31, 2013

Barbara MacInnis Special Education Assistant – Unami Middle School  
October 21, 2013 – December 2, 2013

Jill Schmitt English teacher – Holicong Middle School  
August 26, 2013 – November 19, 2013

#### APPOINTMENTS

Name: Christina Lang  
Position: Principal – Unami Middle School  
\$130,000 per annum  
Effective: July 1, 2013

Name: Colin Matecki  
Position: (Temporary) Personal Care Assistant – Mill Creek Elementary School  
\$11.90 per hour  
Effective: May 17, 2013

Name: Mary Paris  
Position: Personal Care Assistant – Linden Elementary School  
\$11.90 per hour  
Effective: May 6, 2013

TEMPORARY PROFESSIONAL EMPLOYEE

Name: Jennifer Brown  
Assignment: Special Education teacher – Mill Creek Elementary School  
\$62,378 per annum (M+15 Credits, Step 5)  
Effective: August 26, 2013

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Michael Burns  
Assignment: Elementary teacher – Mill Creek Elementary School  
\$180 per day  
Effective: May 17, 2013

Name: Judith Filips  
Assignment: Special Education teacher – Central Bucks High School – West  
\$90 per day  
Effective: May 1, 2013

Name: Alexander Keeler  
Assignment: Social Studies teacher – Central Bucks High School - South  
\$180 per day  
Effective: April 25, 2013

Name: Briana Lee  
Assignment: (.5) Elementary teacher – Gayman Elementary School  
\$90 per day  
Effective: April 1, 2013

Name: Jacqueline Poole  
Assignment: Special Education teacher – Central Bucks High School – West  
\$180 per day  
Effective: April 29, 2013

Name: Emily Redard  
Assignment: Elementary teacher – Pine Run Elementary School  
\$180 per day  
Effective: May 6, 2013

Name: Paul Wilson  
Assignment: Mathematics teacher – Central Bucks High School – West  
\$180 per day  
Effective: May 6, 2013

CLASSIFICATION CHANGES

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
David Bolton	Principal Unami No Change In Salary	Principal Holicong No Change In Salary	7/1/2013

Jason Bucher	Principal Holicong \$139,070 Per Annum	Principal West \$148,071 Per Annum	7/1/2013
Tim Donovan	Assistant Principal Tamanend \$121,950 Per Annum	Principal Lenape \$130,000 Per Annum	7/1/2013

#### COMMUNITY SCHOOL STAFF

<u>Name</u>	<u>Position/School</u>	<u>Rate/hour</u>
Christina Godsell	Lacrosse Coach/Tohickon	\$23.00/hour
Kiera Bianchini	End of School Year Teacher/Mill Creek	\$31.00/hour
Kirsten Bittner	End of School Year Teacher/CB West	\$31.00/hour
Denielle Brodhead	End of School Year Teacher/Mill Creek	\$31.00/hour
Jill Camburn	End of School Year Teacher/Mill Creek	\$31.00/hour
Geoffrey Campbell	End of School Year Teacher/CB West	\$31.00/hour
Kelly Castor	End of School Year Teacher/Mill Creek	\$31.00/hour
Margaret Ells	End of School Year Teacher/CB West	\$31.00/hour
Sarah Faix	End of School Year Teacher/CB West	\$31.00/hour
Joanna Fiesser	End of School Year Teacher/Mill Creek	\$31.00/hour
Alexandra Foster	End of School Year Teacher/Mill Creek	\$31.00/hour
Colleen Kaufman	End of School Year Teacher/Mill Creek	\$31.00/hour
Kristie Levari	End of School Year Teacher/Mill Creek	\$31.00/hour
Cheryl Oakes	End of School Year Teacher/CB West	\$31.00/hour
Catherine Pang	End of School Year Teacher/Mill Creek	\$31.00/hour
Jacqueline Poole	End of School Year Teacher/CB West	\$31.00/hour
Cassie Rafferty	End of School Year Teacher/Mill Creek	\$31.00/hour
Steven Siliani	End of School Year Teacher/CB West	\$31.00/hour
Shannon Smith	End of School Year Teacher/Mill Creek	\$31.00/hour
Lauren Spiece	End of School Year Teacher/CB West	\$31.00/hour
Kimberly Thompson	End of School Year Teacher/CB West	\$31.00/hour
Marci Walsh	End of School Year Teacher/Mill Creek	\$31.00/hour
Danielle Weber	End of School Year Teacher/CB West	\$31.00/hour
Susan Allison	End of School Year Sp Ed EA/West	\$13.74/hour
Clinton Basalik	End of School Year Sp Ed EA/Mill Creek	\$13.74/hour
Karen Biglin	End of School Year Sp Ed EA/Mill Creek	\$13.74/hour
Gail Bilsland	End of School Year Sp Ed EA/Mill Creek/	\$13.74/hour
Roxanne Boryschuk	End of School Year Sp Ed EA/Mill Creek	\$13.74/hour
Cynthia Cross	End of School Year Sp Ed EA/Mill Creek	\$13.74/hour
Kerry Doh	End of School Year Sp Ed EA/Mill Creek	\$13.74/hour
Louanne Fox	End of School Year Sp Ed EA/Mill Creek	\$13.74/hour
Lisa Hager	End of School Year Sp Ed EA/West	\$13.74/hour
Linda Jones	End of School Year Sp Ed EA/Mill Creek	\$13.74/hour
Anna King	End of School Year Sp Ed EA/West	\$13.74/hour
Deirdre Ladas	End of School Year Sp Ed EA/Mill Creek	\$13.74/hour

Susan Landis	End of School Year Sp Ed EA/Mill Creek	\$13.74/hour
Sean Messa	End of School Year Sp Ed EA/West	\$13.74/hour
Sheila Messa	End of School Year Sp Ed EA/Mill Creek	\$13.74/hour
Priscilla Muir	End of School Year Sp Ed EA/Mill Creek	\$13.74/hour
Cheryl Muro	End of School Year Sp Ed EA/Mill Creek	\$13.74/hour
Kathy Murphy	End of School Year Sp Ed EA/Mill Creek	\$13.74/hour
Marian Phillips	End of School Year Sp Ed EA/Mill Creek	\$13.74/hour
Marla Porreca	End of School Year Sp Ed EA/West	\$13.74/hour
Carolyn Rooney	End of School Year Sp Ed EA/West	\$13.74/hour
Sondra Rosenbaum	End of School Year Sp Ed EA/Mill Creek	\$13.74/hour
Susan Rumpf	End of School Year Sp Ed EA/Mill Creek	\$13.74/hour
Jill Sarantschin	End of School Year Sp Ed EA/Mill Creek	\$13.74/hour
Marianne Schmidt	End of School Year Sp Ed EA/West	\$13.74/hour
Lisa Schonbach	End of School Year Sp Ed EA/West	\$13.74/hour
Deborah Thurber	End of School Year Sp Ed EA/West	\$13.74/hour
Debra VanCamp	End of School Year Sp Ed EA/Mill Creek	\$13.74/hour
Ellen Vassalluzzo	End of School Year Sp Ed EA/West	\$13.74/hour
Lynn Zaffrin	End of School Year Sp Ed EA/Mill Creek	\$13.74/hour

Sharon Bennett	End of School Year PCA/West	\$13.74/hour
Cathleen Berry	End of School Year PCA/Mill Creek	\$13.74/hour
Donna Clark	End of School Year PCA/West	\$13.74/hour
Jessica Corson	End of School Year PCA/West	\$13.74/hour
Michele Ernst	End of School Year PCA/Mill Creek	\$13.74/hour
Renee Ford	End of School Year PCA/Mill Creek	\$13.74/hour
Karen Forgeng	End of School Year PCA/Mill Creek	\$13.74/hour
Susan Gavin-Meisenzahl	End of School Year PCA/West	\$13.74/hour
Melissa Gitter	End of School Year PCA/Mill Creek	\$13.74/hour
Krystal Gold	End of School Year PCA/Mill Creek	\$13.74/hour
Dawn Harris	End of School Year PCA/West	\$13.74/hour
Jacklyn Hill	End of School Year PCA/Mill Creek	\$13.74/hour
Rachael Hinkley	End of School Year PCA/Mill Creek	\$13.74/hour
Noel Kress	End of School Year PCA/West	\$13.74/hour
Allison Landis	End of School Year PCA/Mill Creek	\$13.74/hour
Karen Lee	End of School Year PCA/West	\$13.74/hour
Mary MacCarter	End of School Year PCA/West	\$13.74/hour
Lori Miller	End of School Year PCA/Mill Creek	\$13.74/hour
Rachel Pullar	End of School Year PCA/Mill Creek	\$13.74/hour
Alison Radovich	End of School Year PCA/Mill Creek	\$13.74/hour
Kevin Roberts	End of School Year PCA/Mill Creek	\$13.74/hour
Sandra Russell	End of School Year PCA/West	\$13.74/hour
Patricia Schumacher	End of School Year PCA/West	\$13.74/hour
Benjamin Smith	End of School Year PCA/West	\$13.74/hour
Dana Walter	End of School Year PCA/West	\$13.74/hour
Elizabeth Wampole	End of School Year PCA/Mill Creek	\$13.74/hour
Nancy Weishew	End of School Year PCA/Mill Creek	\$13.74/hour
Eric Welch	End of School Year PCA/West	\$13.74/hour

Cathy West	End of School Year PCA/Mill Creek	\$13.74/hour
Alexis Woodbury	End of School Year PCA/West	\$13.74/hour
Jacqueline Braccia	End of School Year Staff Nurse/West	\$19.00/hour
Nina Carroll	End of School Year Staff Nurse/West	\$19.00/hour
Linda Miller	End of School Year Staff Nurse/Mill Creek	\$19.00/hour
Ellen Polin	End of School Year Staff Nurse/West	\$19.00/hour
Sally Sharp-Thatcher	End of School Year Staff Nurse/Mill Creek	\$19.00/hour

#### EDR CHANGES

<u>Name</u>	<u>School/Position</u>	<u>EDR Units</u>
Kristen Reynolds	Lenape/Stagecrafters	3.5
Bridgett Szychulski	Lenape/Stagecrafters	3.5
Kathy MacMillan	Lenape/Track & Field Assistant	4
Rayna Smith	Lenape/Track & Field Assistant	3
Tom Woollan	Lenape/Baseball 8 <sup>th</sup> Grade	8
Kelly Tait	East/Lacrosse Assistant	6
Amanda South	East/Lacrosse Assistant	2

Approved 8-0.

#### **STUDENT TRIPS**

Motion by John Gamble, supported by Geryl McMullin, to approve the following student trips:

- CB West Chamber Choir to New York on May 24, May 25, and May 26, 2013
- CB East Latin classes to New York on June 4, 2013

Motion Approved 8-0.

#### **FOREIGN EXCHANGE STUDENT AT CENTRAL BUCKS HIGH SCHOOL - WEST**

Motion by Paul Faulkner, supported by Geryl McMullin, to approve the placement of Emi Yamazaki, from Itabashi-ku, Tokyo, Japan at Central Bucks High School – West for the 2013-2014 school year.

Motion Approved 8-0.

#### **ADOPTION OF COURSES OF STUDY**

Motion by John Gamble, seconded by Geryl McMullin, to approve the Study Abroad Course of Study, and the Becoming a Better Writer, Media Production 1, Media Production 2, and Media Production 3 Courses of Study.

Motion Approved 8-0.

#### **ADOPTION OF TEXTBOOKS**

Motion by John Gamble, seconded by Kelly Unger, to approve the adoption of the Algebra Lab Course Workbook titled *Keystone Finish Line Algebra 1* by Continental Press.

Motion Approved 8-0.

**STAFF WORKSHOPS**

Motion by John Gamble, seconded by Geryl McMullin, to approve attendance for Lauren Myretus at a concussion management workshop.

Motion Approved 8-0.

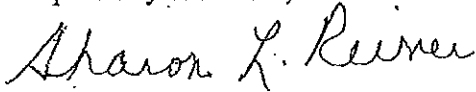
**INFORMATION/DISCUSSION ITEMS**

A Sabbatical Leave of Absence, Student Activities Quarterly Reports, and Board Calendar were included as information items to the Board.

There being no further business before the Board, motion by Tyler Tomlinson, supported by John Gamble, to adjourn at 8:17 p.m.

Motion Approved 8-0.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sharon L. Reiner".

Sharon L. Reiner  
Board Secretary

CENTRAL BUCKS SCHOOL DISTRICT  
Communications Committee Minutes  
May 8, 2013

Committee Members Present

Kelly Unger, Chairperson  
Jerel Wohl, Member  
Paul Faulkner, Member

Other Board Members and Administrators Present

Geri McMullin	Jerel Wohl
Steve Corr	Melanie Sullivan
Jim Duffy	Dr. Nancy Silvious
Dr. Rod Green	

Committee Members Absent

Joe Jagelka, Member

There were several community members present.

The communications committee meeting was called to order at 8:20 p.m. by Kelly Unger, Chairperson

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

The Committee approved the March 13, 2013 minutes as presented.

DISCUSSION/INFORMATION/ACTION ITEMS

Mrs. Sullivan reviewed the accomplishments of the District in regards to Community Relations. There has been an increase in the amount of good publicity for the District. Melanie highlighted how she does Regular Press Releases, handles media inquiries, and updates the website with news articles and photos. She also highlighted the new "Focus on CB" video programming for CBTv and website. Board members suggested a student moderator for the show and that should be able to be accomplished. Another suggestion was to market CBTv and the CBSD Website with real estate offices to show the good things that are going on in our district.

Other areas that Melanie works on were highlighted including Publications, District Calendar/ Handbook, Information Packets, Events, Retirement & Recognition Program, Award Ceremonies, Special School Events, E-Friday Folder, and Community Outreach

The new website features were showed to members. The new website has received great reviews and everyone is excited about the calendar feature which allows you to customize your calendar to your own schools. Several news articles are posted on the website including CB Earns Top Ranking in US News, CB Named Earth Champion, and many more.

Board members thanked Melanie for the update and wished her continued success with community and public relations in the District.

ADJOURNMENT

The meeting was adjourned at 8:50 p.m.

Minutes submitted by Dr. Rod Green, Superintendent and Administrative Liaison to the Communications Committee.

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Curriculum Committee Minutes**  
**May 8, 2013**

MEMBERS PRESENT

John Gamble, Chairperson  
Steve Corr, Member  
Kelly Unger, Member  
Jerel Wohl, Member

OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Jim Duffy  
Paul Faulkner  
Geri McMullin  
Tyler Tomlinson  
Dr. Rod Green  
Dr. Nancy Silvious  
Jason Bucher  
John Murtha  
Dr. Alyssa Walloff  
Stacy Gray-WL Coord.

There was a community member present.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES

Curriculum Committee Minutes from April 10, 2013 were approved as presented.

INFORMATION/DISCUSSION/ACTION ITEMS

**Revised Course of Study for 4521 – Study Abroad: Spain**—Stacy Gray presented the revised course of study which includes an academic portion to the study abroad program. Approved students will attend academic sessions in the morning while in Spain and then participate in a related excursion in the afternoon. There is a final project which involves an online portfolio and the completion of a pre and post online survey. The estimated cost of the trip is approximately \$3,500 and students will receive .25 elective credit for the completion of the course. A board member asked what the prerequisites were for being selected for the trip. Ms. Gray explained that there is an application process and that students must have completed Spanish 2 with a C or better and be enrolled to take Spanish in the following school year. Students will be selected for the trip by grade order with rising seniors first, then rising juniors and finally rising sophomores. Another board member asked whether there were universities that CB could contact to provide housing. University connections are currently being investigated. A board member also asked who funds the trip and what happens to families who cannot cover the cost. Ms. Gray stated that the sole cost of the trip is on the parents and that fundraising would not be provided for the course. Another board member asked how any native speakers who would be involved as teachers for CB students would be obtained and screened. This would be completed by the tour company. A board member also asked if CB students will have the chance to intermingle with the native Spanish speaking students. Ms. Gray acknowledged that these interactions would occur during both the academic portion of the course and the excursion portion of the course. A board member asked for clarification on when this course would begin. Ms. Gray stated that since there is a lot of organization connected to Study Abroad Spain Course so the first group of students would not travel until the summer of 2014. A board member asked for clarification on what the final reflection will contain. Ms. Gray explained that the final project will be dependent upon the research style the student selected. She provided one example of creating a video journal. Students will also be responsible for completing the post online global awareness survey, and they will present the final project to the teachers leading the course. A board member also asked how evacuations and medical emergencies will be handled while in Spain. Ms. Gray explained that the tour company has plans for all emergency situations. These emergency plans would be discussed during the pre-travel parent/student meetings. The course of study will move to the next board meeting for approval.

**Revised Course of Study for High School English**—Dr. Walloff presented revisions to the following English courses: 0660 Becoming a Better Writer, 0674 Media Production 1, 0675 Media Production 2, and 0676 Media Production 3. Dr. Walloff explained that the 0660 course replaces the course formerly known as Academic Writing. The Becoming a Better Writer Course will focus on real-world writing. The course will begin with an emphasis on how powerful and relevant writing is to life. A large portion of the course will be based on a writing workshop where students will be able to review examples of real world writing, participate in writing real world writing pieces and conference with the teacher. The course is based on the work of author Kelly Gallagher. A board member asked how this course will address the point raised during the Alumni Panel Session which involved students needing more exposure to sophisticated research journal text during their years at CB. Dr. Walloff explained that there is a reflection component to this course and that the journal articles would be used as the real-world writing examples that students would be required to reflect. A board member also commented that Mr. Gallagher was well-received by CB teachers when he visited the district a few years ago.

Dr. Walloff also explained that the three media courses replace the communication courses. They were revised into UbD format and address the more sophisticated technology that is now available for students. Many technological skills that were in the more advanced media classes have now been moved down to the lower levels. One board member wanted verification that these courses underwent a name change. Dr. Walloff verified that the media classes replaced the communication classes. Another board member commented that perhaps students in these classes could conduct interview on CBTv. Dr. Walloff explained that the Media 2 class would involve primarily the in-building on air announcement show where as the Media 3 course contains three course assessments that could be aired on CBTv. A board member also questioned if students could test out of these courses due to their already acquired skills. Dr. Walloff and Dr. Silvius stated that there would be no testing out of these courses, but that students could take more than one course in a year, thus accelerating coursework and that assignments in the class are differentiated according to student ability level. These courses of study will move to the next board meeting for approval.

**Approval of Textbook for 9103 Algebra Lab**—Dr. Silvius explained that previously when students did not reach a level of proficiency on the grade 8 PSSA math test they would be placed in a Math Lab class in high school to better prepare them for the grade 11 PSSA math test. With the introduction of the Algebra 1 Keystone Exam, the Math Lab class will be replaced with an Algebra Lab class so that students who did not reach a proficient level on the test can be remediated before re-testing. As a result of the change in this course, it was necessary to begin researching the purchase of a new text. This consumable workbook was reviewed by Mr. Kratz and teachers, and they feel it is appropriately aligned to the content tested on the Algebra 1 Keystone Exam. A board member inquired about the cost of the workbook. The cost would be \$11.75 and books would not be ordered until late July when we know how many students would need to take the course based on the results of the Algebra 1 Keystone Exam administration coming up next week. A board member also asked how our students performed on the Algebra 1 Keystone Exam when it was administered in the fall. Dr. Silvius stated that they did well. The approval of this textbook will move to the next Board meeting for approval.

**Revision to 9<sup>th</sup> Grade Assessment**—Dr. Silvius explained the rationale for the need to make changes to the current 9<sup>th</sup> grade assessment. In the early 1990's when the 9<sup>th</sup> grade assessment was introduced, its purpose was to assess the skills of research, collaborating with peers on a task, managing time and workload, synthesizing and analyzing information. Beginning in 2002, core assessments were introduced in all core classes which utilized the same skills addressed by the 9<sup>th</sup> grade assessment. The same skills that were being measured on the core assessments spanning the course of the 9<sup>th</sup> grade year were also being measured in the stand-a-lone 9<sup>th</sup> grade assessment project. Dr. Silvius compared and

contrasted the existing 9<sup>th</sup> Grade Assessment with the new 9<sup>th</sup> Grade Assessment by highlighting the fact that the same skills will still be addressed in the new version. However, instead of the skills being measured in isolation, they will be measured through student reflection and through their core subject teachers throughout the course of the 9<sup>th</sup> grade year. Dr. Silvius shared that there would be many reflection opportunities for students in advisory sessions and in content classes after students completed core assessments. Dr. Silvius also mentioned that the reflection on the 9<sup>th</sup> Grade Assessment skills will better prepare students as they transition to 10<sup>th</sup> grade and complete the Career Cluster and Career Interest Finder which are the first stages of the Career Plan. Due to the change in the 9<sup>th</sup> Grade Assessment and the change in the Graduation Project a few years ago, we are suggesting that credit be reduced from 1.0 to .5 for the completion of both projects. A board member asked whether the completed 9<sup>th</sup> grade assessment reflection work will be available to the high school. Dr. Silvius acknowledged that it would be possible. Another board member asked how students will get feedback since most of the work being done is reflection. Dr. Silvius explained that the feedback will be given by the content teachers as students reflect on the select 9<sup>th</sup> grade assessment skills after the completion of the core assessments. A board member also asked how we will get students to take the reflection seriously. Mr. Murtha explained that since some of the reflection will occur during the content classes, the teachers will be able to monitor the reflection, and provide guidance for students on how to improve skills.

**Graduation Requirements Policy 217**—Dr. Silvius presented the changes to Policy 217 which included changes in some wording as recommended by PSBA, the change in the requirements of the Scholars' Diploma from a GPA requirement of a 3.2 to a GPA requirement of a 3.4 beginning with the Class of 2016, the 2017 requirement by the Pa Department of Education that students must be proficient on all three Keystone Exams (Biology, Algebra 1, Literature), and the reduction of the total performance assessment credit (9<sup>th</sup> grade assessment and The Career Plan) from 1.0 to .5.

**Awarding of Credit – Other Educational Experiences Policy 217.3**—Dr. Silvius explained that the revision to this policy was limited to including online classes as one of the only alternate experiences that is typically used by CB students. The changes in this policy reflect clarifying wording.

#### ADJOURNMENT

Minutes submitted by Dr. Nancy Silvius, Assistant Superintendent for Secondary Education and Administrative Liaison to the Curriculum Committee. The next meeting is scheduled for September 11, 2013, 7:00 PM.

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Human Resources Committee Minutes**  
**May 8, 2013**

Committee Members Present

Jim Duffy, Chairperson  
Steve Corr, Member  
Geri McMullin, Member  
Gilbert R. Martini, Jr., Human Resource Director

Other Board Members and Administrators Present

Paul Faulkner  
John Gamble  
Tyler Tomlinson  
Kelly Unger  
Jerel Wohl  
Dr. Rod Green, Superintendent of Schools

The Human Resources Committee meeting was called to order at 6:03 p.m. by Jim Duffy, Chairperson.

PUBLIC COMMENT

There were no members of the public present for public comment.

APPROVAL OF MINUTES

The minutes of the April 10, 2013, Human Resources Committee meeting were approved as submitted.

DISCUSSION/INFORMATION/ACTION ITEMS

School Board Policy 302 – Employment of Superintendent/Assistant Superintendent  
School Board Policy 312 – Performance Assessment of Superintendent/Assistant Superintendent

Dr. Green and Mr. Martini reviewed the specific provisions of each policy

Board Policy 302 provides that no individual shall be employed as Superintendent or Assistant Superintendent by a school district without a written employment contract. The contract must specify the terms and conditions of employment, certification requirements, duties and responsibilities, typically in the form of a job description, and must include performance standards and expectations. Such standards may be based on PDE measures. Contracts must also specify compensation, benefits, termination, buyout, and severance provisions.

Board Policy 312 requires a formal written performance assessment of the Superintendent and Assistant Superintendent and requires adoption of objective performance standards including but not limited to achievement of annual measurable objectives, student achievement on PSSA tests and Keystone Exams, student growth and standards of financial management and operational excellence. The Board may set additional criteria deemed relevant. Upon completion of the annual performance assessments, the date of the assessment and whether or not standards were met shall be posted on the district web site.

The HR Committee then went into Executive Session to discuss personnel matters.

ADJOURNMENT

The meeting adjourned at 7:20 P.M. The next meeting is scheduled for September 11, 2013. Minutes submitted by Gilbert R. Martini, Jr., Human Resources Director and Administrative Liaison to the Human Resources Committee.